

DDA (DIRECT DEPOSIT ACCOUNT) CHANGE FORM

MERCHANT NAME _____

MERCHANT ADDRESS _____

MERCHANT ID _____

MERCHANT CONTACT NUMBER _____

REQUESTOR _____

SIGNATURE _____

(MAY ONLY BE SIGNED BY THE AUTHORIZED SIGNER OF THE MERCHANT ACCT)

EFFECTIVE DATE _____

NEW ACCOUNT NUMBER _____

ROUTING NUMBER _____

Change take 24-48 hours to process once they are received. Please allow the change to be completed before closing your current bank account.